



1000-1 (Br Adj)

8 August 2019

Distribution List

COMMUNICATIONS & ELECTRONICS WEEK 2019

1. Officers and NCMs of the C&E Branch and its founding services: this letter and the affixed enclosures provide an overview of C&E Week 2019. Note that this year's event will deviate from previous iterations. I am concentrating staff efforts needed to update a range of outmoded orders and directives which collectively imbue our Branch with custom, tradition, history, and authority. Updating these documents shall represent the focus of my efforts for C&E Week 2019.

2. Event Overview. C&E Week will span **Monday, 21 October 2019** to **Friday, 25 October 2019**. CFB Kingston will host all events save for a singular exception – the RCAF A6 CAPCON – which will reside in CFB Trenton. The enclosed schedule details the timings and venues for all sanctioned events. The synopsis for C&E Week 2019 is as follows:

- a. Sergeants' & Subalterns' Indoctrination Programme. A two (2) day PD course for junior officers (2nd Lieutenants and Lieutenants), newly promoted Sergeants, and those Master Corporals set for promotion to Sergeant this year. The course now meshes both NCM and commissioned audiences and will cover Branch / Corps history, matters pertaining to etiquette and protocol, roles & responsibilities, and discussions regarding command team principles in both operational and garrison settings;
- b. Exercise NOBLE SKYWAVE. The annual international High Frequency (HF) communication competition entailing participation from a range of allied partners;
- c. C&E Branch Mess Dinners
 - (1) C&E Officers' Mess Dinner at the Vimy Officers' Mess; and
 - (2) C&E Senior NCMs' Mess Dinner at the Warrant Officers' & Sergeants' Mess.
- d. Environmental Conferences
 - (1) Army G6 Conference (CFB Kingston, ON); and
 - (2) RCAF A6 CAPCON (CFB Trenton, ON).
- e. Major Carruthers Gravesite Ceremony. To respect the founder of the first-ever signalling corps in the British Empire, a solemn gravesite ceremony – lead by the CFJSR – will take place at the Cataraqui Cemetery in the West-End of Kingston Ontario (927 Purdy's Mill Road, Kingston, Ontario) on the Anniversary of the Corps: the 24th of October;

f. Working Groups (WG). The main effort of C&E Week 2019 with membership into these committees already confirmed via separate correspondence. Working Group participants are comprised of both serving and retired personnel holding ranks at the Field Officer and Warrant Officer levels. Staff work shall commence prior to C&E Week with the 21st to 25th of October affording members the opportunity to compile resources and deliverables together for submission. On **Wednesday, 23 0800 October 2019**, I will host an **Opening Address** in the **C&E Museum** so as to clearly explicate my intent:

- (1) WG 01 – Branch Standing Orders Update;
- (2) WG 02 – Strategic Outlook and Event Management; and
- (3) WG 03 – Governance Structure.

g. Annual C&E Honours & Awards Ceremony, and the Branch Update. C&E Week will conclude with the H&A ceremony and Branch Update. The list of speakers can be found within the enclosed documents. Overall, this final component shall confirm the Member and Subaltern of the Year, bestow deserving members with heritage awards, and apprise all attendees on Branch initiatives and the state of the trade via briefings from the senior trade advisors and leaders within our community.

3. Funding and Seating Allocations. Upon approval, the event status – endorsed by ADM(IM) – grants authority for L1s to spend a portion of the overall amount for their respective members. Details can be found in the chart below. In addition to a spending limit, there is also a participant cap to ensure spending does not exceed the authorized amount. L1s are requested to make maximum use of units in the Kingston area for the Sergeants’ & Subalterns’ Indoctrination Programme to keep costs manageable. Rations (Routledge Meal Hall) and Accommodations (Captain Dawe Building) have been reserved (see below for confirmation code and contact details) by the Branch Adjutant. Your administrative staff may contact his office should you require any details, otherwise state that the requirement is for C&E Week 2019 and reference the confirmation code below when arranging R&Q through base accommodations:

BRANCH / L1	MAX SEAT ALLOCATION ¹	MAX COST CEILING
Royal Canadian Corps of Signals	Confirmed WG Staff & Instrs: 9 Vacant Course Indoc Students: 8	\$4,500.00 (CAN)
Royal Canadian Air Force	Confirmed WG Staff & Instrs: 2 Vacant Course Indoc Students: 6	\$3,500.00 (CAN)
Information Management Group	Confirmed WG Staff & Instrs: 5 Vacant Course Indoc Students: 4	\$3,500.00 (CAN)
Canadian Special Operations Command	Confirmed WG Staff & Instrs: 3 Vacant Course Indoc Students: 4	\$3,500.00 (CAN)
Canadian Joint Operations Command	Confirmed WG Staff & Instrs: 8 Vacant Course Indoc Students: 8	\$3,000.00 (CAN)
Vice Chief of Defence Staff	Confirmed WG Staff & Instrs: 1 Vacant Course Indoc Students: 0	\$697.27 (CAN)

Note:

1 – The max seat allocation contains two (2) entries: the top number accounts for the registered and confirmed members participating in the three (3) Working Groups sanctioned by the Branch Leader coupled with the required number of Indoctrination Course Lecturers. The lower number contains the student seats allocated for the Indoctrination Programme.

- a. Surplus Funds. Should any of the aforementioned L1s find themselves with a surplus of funds or seats, please apprise my Branch Adjutant so that he may bolster other L1s potentially interested in greater participation;
 - b. BN Copy. A copy of the endorsed BN may be garnered from the Branch Adjutant should it be required for purposes of financial tracking; and
 - c. Base Accommodations and Confirmation Code. Contact either **CSN 271-5473** or **CSN 271-3585** and cite the **confirmation code 41109** to confirm room allocations and arrange payment. The confirmation code will allow you to access the rooms currently reserved by the C&E Branch Office for this event. Commissionaires will **require your approved fin code** to finalize the booking, so please have this information ready when you call.
4. Registration. The Canadian Military Communications & Electronics Network – CMCEN – (<https://cmcen-rcmce.ca/>) website will host all the registration and payment portals for C&E Week events. Kindly refer to this page when registering for the indoctrination course or either mess dinner. Payment for the latter events will be collected here as well.
 5. Points of Contact. The authorities for each event are detailed below:

EVENT	POC	CSN
C&E Week 2019 (Overall Coordination)	Major Blair Christie Branch Adjutant	271-8371
Army G6 Conference	Colonel Yannick Lemieux Director Signals	939-7672
RCAF A6 CAPCON	Lieutenant-Colonel Joel Ingimundarson 1 CAD A6	257-6568
Exercise NOBLE SKYWAVE	Lieutenant Garrett McDonald CFJSR / 1 Squadron / A Troop Commander	271-5725
Sergeants' & Subaltern's Indoc Course	Captain Derek McDonald CFSCCE Adjutant	271-5216
Standing Orders Working Group	Colonel Stephane Roy Branch Advisor	991-6259
Strategic Outlook Working Group	Lieutenant-Colonel Walter Gamblin CFSCCE Commandant	271-5200
Governance Working Group	Brigadier-General Kevin O'Keefe (Retired) Colonel Commandant	Contact Branch Adjutant
Major Carruthers Gravesite Ceremony	Chief Warrant Officer Frederick Lavoie CFJSR Regimental Sergeant-Major	271-5712
C&E Officers' Mess Dinner	Lieutenant Eric Brisebois CFSCCE / 2 Squadron / D Troop Commander	271-8334
C&E NCMs' Mess Dinner	Master Warrant Officer Stéphane Langevin CFJSR Line Communication Superintendent	271-5065
Branch Update	Major Blair Christie Branch Adjutant	271-8371

6. Detailed Terms of Reference (ToR), instructions, guidelines, and deliverables will be disseminated to the Working Group teams and Indoctrination Course staff so as to fully apprise them of their roles and expected outputs.

7. In closing, I look forward to seeing many of you during this important Branch Event. I expect maximum participation for the mess dinners and the Branch Update in addition to optimal effort from the working group committees and indoctrination course instructors. Liaise with my Branch Adjutant – or the event OPIs listed above – should you have any matters to discuss. Please ensure widest distribution of this message, and the enclosures, throughout your organizations. If positions / appointments have since changed, kindly forward this message to the incumbent and notify my Branch Adjutant of the revision.



F.J. Chagnon
Major-General
Branch Leader

Annexes:

Annex A – C&E Week 2019 Schedule
Annex B – Map of CFB Kingston
Annex C – Sergeants' & Subalterns' Indoctrination Programme Overview
Annex D – Branch Update Overview

Distribution List

Information

C&E Branch Colonel-Commandant (BGen K. O'Keefe, OMM, CD, Late RCCS)
C&E Branch Advisor (Col S. Roy, CD, Late RCCS)
C&E Branch Adjutant (Maj B.A. Christie, MMM, CD, RCCS)
C&E Branch Chief (CWO G.R. Philibert, CD)
EA to COS(IM) (Maj W. Andersen, CD, RCAF)

DGIMO (BGen P.C. Sabourin, CD, RCAF)
CFINTCOM DGIE (BGen D.J. Lambert, CD, Late RCCS)
VCDS DGRES (BGen J.D.M. Robidoux, CD, Late RCCS)
DLCSPM (Col J.M.F. Robichaud, CD, Late RCCS)

Director RCCS (Col N.Y. Lemieux, MSM, CD, Late RCCS)
RCCS Corps Chief (CWO M.D. Harris, CD, RCCS)

Strategic A6 (Col N. Torrington-Smith, CD, RCAF)
ATIS Senior Trade Advisor (CWO S.D. Mailer, CD, RCAF)

Comd CFIOG (Col D.R. Yarker, CD, Late RCCS)
Group Chief CFIOG (CWO J.P.R. Boucher, MMM, CD, RCCS)

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CO CFJSR (LCol J.D. McKinney, CD, RCCS)
RSM CFJSR (CWO Frederick Lavoie, MMM, CD, RCCS)

CO 21 EW Regt (LCol L.M. Doyle, CD, RCCS)
RSM 21 EW Regt (CWO M.R. Herrington, CD, RCAF)

Cmdt CFSCE (LCol W.E. Gamblin, CD, RCCS)
SCWO CFSCE (CWO R.R. Sherman, CD, RCCS)

CO 1 CMBG HQ & Sig Sqn (Maj B.N. Blyth, CD, RCCS)
RSM 1 CMBG HQ & Sig Sqn (CWO S.B. Edwards, CD, RCCS)

CO 2 CMBG HQ & Sig Sqn (Maj P.J.G. Perron, CD, RCCS)
RSM 2 CMBG HQ & Sig Sqn (CWO S.D. Tanner, CD, RCCS)

CO 5 CMBG HQ & Sig Sqn (Maj G. Audet, CD, RCCS)
RSM 5 CMBG HQ & Sig Sqn (CWO J.M.M. Thibodeau, CD, RCCS)

CO 2 CDSG Sig Sqn (Maj J.F. Fortin, CD, RCCS)
SSM 2 CDSG Sig Sqn (MWO J.E.D. Vallerand, CD, RCCS)

CO 3 CDSG Sig Sqn (Maj B.J.G. McLellan, CD, RCCS)
SSM 3 CDSG Sig Sqn (MWO N.D. Forsyth, CD, RCCS)

CO 4 CDSG Sig Sqn (Maj A.R. Shields, CD, RCCS)
SSM 4 CDSG Sig Sqn (MWO R.N. Laplante, CD, RCCS)

CO 5 CDSG Sig Sqn (Maj R.N. Howe, CD, RCCS)
SSM 5 CDSG Sig Sqn (CWO D.A. James, CD, RCCS)

CO 31 Sig Regt (LCol C.H. Marvin, CD, RCCS)
RSM 31 Sig Regt (CWO T.A. Fisher, CD, RCCS)

CO 32 Sig Regt (LCol A.C.W. Lai, CD, RCCS)
RSM 32 Sig Regt (CWO M. Mallia, CD, RCCS)

CO 33 Sig Regt (LCol J.N. Wopling, CD, RCCS)
RSM 33 Sig Regt (CWO N. Lizotte, CD, RCCS)

CO 34 Sig Regt (LCol J.F. Denis, CD)
RSM 34 Sig Regt (CWO J.R.J.B. Pruneau, CD, RCCS)

CO 35 Sig Regt (LCol J.P.G. Blaney, CD, RCCS)
RSM 35 Sig Regt (CWO L.M.S. Bachand, CD, RCCS)

CO 36 Sig Regt (LCol A.G. Morrison, CD)
RSM 36 Sig Regt (CWO T.G. Buffett, CD, RCCS)

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CO 37 Sig Regt (LCol A.T. Doody, CD, RCCS)
RSM 37 Sig Regt (CWO K.W.J. Howe, CD, RCCS)

CO 38 Sig Regt (LCol J.L. Janzen, CD, RCCS)
RSM 38 Sig Regt (CWO J.D. Alo, CD, RCCS)

CO 39 Sig Regt (LCol K.A.T. Wickens, CD, RCCS)
RSM 39 Sig Regt (CWO M.L. Quenet, CD, RCCS)

CO 41 Sig Regt (LCol M.K. Fawcett, CD, RCCS)
RSM 41 Sig Regt (CWO M.G. Parchewsky, CD, RCCS)

CO 8 ACCS (Maj J.J. Caron, CD, RCAF)
SWO 8 ACCS (MWO W.W. Dominie, CD, RCAF)

A6 1 Wing (Capt L.P. Hardy, RCAF)

Telecom OC 3 Wing Telecom Flight (Maj S.P. Arsenault, CD, RCAF)
SWO 3 Wing Telecom Flight (MWO J.M.W. Bouffard, CD, RCAF)

Telecom OC 4 Wing Telecom Flight (Maj J.W. MacCormack, CD, RCAF)
SWO 4 Wing Telecom Flight (MWO R.J. Beard, CD, RCAF)

Telecom OC 8 Wing Telecom Flight (Maj A.M. Sheehan, CD, RCAF)
SWO 8 Wing Telecom Flight (MWO C.E. Francis, CD, RCAF)

Telecom OC 9 Wing Telecom Flight (Capt K.A.W. Wood, RCAF)
SWO 9 Wing Telecom Flight (WO V.J. Hatcher, CD, RCAF)

Telecom OC 12 Wing Telecom Flight (Maj R.D. Bailey, CD, RCAF)
SWO 12 Wing Telecom Flight (MWO M.W. Cruikshank, CD, RCAF)

Telecom OC 14 Wing Telecom Flight (Maj M.L. Lepage, CD, RCAF)
SWO 14 Wing Telecom Flight (MWO T.S. Porteous, CD, RCAF)

Telecom OC 15 Wing Telecom Flight (MWO K.L. Dionne, CD, RCAF)

Telecom OC 17 Wing Telecom Flight (Maj P.J. Yip, CD, RCAF)
SWO 17 Wing Telecom Flight (MWO K.J. Pugh, CD, RCAF)

Telecom OC 19 Wing Telecom Flight (Maj N.V. Khotylev, CD, RCAF)
SWO 19 Wing Telecom Flight (MWO D.L. Bedard, CD, RCAF)

Telecom OC 22 Wing Telecom Flight (Maj K.P. Bedley, CD, RCAF)
SWO 22 Wing Telecom Flight (MWO G.P. Wiese, CD, RCAF)

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Comd 7 Comm Gp (Col J.P. Thibert, CD, RCAF)

CO 76 Comm Regt (LCol T.R. Malo, CD, RCAF)
RSM 76 Comm Regt (CWO D.D. Hermiston, CD, RCCS)

CO 77 Line Regt (LCol A.E. Ferriss, CD, RCCS)
RSM 77 Line Regt (CWO C.K. Roberts, CD, RCCS)

CO CFS Leitrim (LCol J.P.P. Ouellet, CD, RCCS)
Unit Chief (CWO R. Gentile, CD, RCCS)

CO CFEWC (LCol C.J. Kerber, CD, RCAF)
Unit Chief (CWO G.R. Philibert, CD, RCCS)

CO CFNOC (LCol D.W. Brown, CD, RCAF)
Unit Chief (CWO R.S. Billingsley, CD, RCCS)