

Minutes of the Communications & Electronics Association Annual General Meeting (AGM) 28 October 2021

The Communications and Electronics (C&E) Association held its AGM, Chaired by the President of the C&E Association, in a hybrid (in person and virtual) meeting in the C&E Museum at CFB Kingston, Ontario on Thursday 28 October 2021. The Chair and Secretary combined had received 4 proxies in advance of the meeting, 7 members were physically present in the meeting room and over 17 personnel were present online to participate in the proceedings via Microsoft Teams. Care was taken to not double count members both physically present and counted in the virtual total. The total of members present was 28. The minimum quorum of 25 members present was thereby met and exceeded constituting a valid quorum for the meeting.

The following members of the C&E Association Board of Directors (BOD) were present in person or virtually.

John Leech, President;
Brian McDonnell, Treasurer;
Jeffrey Holt, Acting Secretary;
Hugh Janssen, Line Of Operations (LOO) 3 Heritage
Tony Charters,
Charlie Cox, Business Planning and
Dave Whittier, West Coast representative.

I. Call to Order and Opening Remarks.

The meeting was called to order at 15.22 hours.

Opening Remarks. The Chair welcomed participants and made brief introductory remarks.

II. Acceptance of the Record of the Last AGM.

The minutes of the previous AGM, held on 29 October 2020, having been distributed and posted online in CMCEN.ca in advance of this meeting, were discussed and there were no corrections or additions to be made to these minutes.

The Chair asked for a motion that the minutes of the last AGM be accepted. Charlie Cox so moved, seconded by Tony Charters. Motion carried.

III. Reports.

a. Chair.

The Chair presented a summary of the activities that the Association has been involved with during this past year. Heritage efforts were highlighted by the presentation of a commemorative plaque for CFS Clinton, capably planned and executed by Tony Charters. A full story will be posted on the CMCEN Heritage page in the near future. Assistance to the NL 2022 Battlefield Study, notably by Hugh Janssen has helped in its progress. Once again, we were represented in the Conference of Defence Associations. We maintained our successful Business Planning process, and undertook a systematic review and update of our By-Law No 1. Op Jimmy Santa is underway, in partnership with the Mercury Shop. And we contributed to the ongoing improvement of the website. Last but not least, we arranged four stimulating panel discussions as part of this year's C&E Week.

b. Financial - Treasurer.

Brian McDonnell took over the duties of Treasurer at the end of the last calendar year. The Treasurer went over information presented on slides of the latest financial statements. The Chair asked for a motion that the Treasurer's report be adopted. Charlie Cox so moved, seconded by Mike Denoble. Motion carried.

c. Appointment of Auditor. The Chair asked for a show of hands in favour of the appointment of Mel MacLeod as the auditor. Agreed to with no objections.

IV. Approval of Changes to By-Law No. 1

The Chair explained the reasons for making these changes to By-Law No. 1, going over points in an introductory slide.

a. Special Resolution to approve a fundamental change.

The Chair explained the reasons for making this fundamental change, going over points in a slide specific to this Special Resolution, noting that, as a fundamental change, it would require a two thirds majority vote to be approved (19 of the 28 Voters present). The information was also made available before the meeting. **Motion: That the members clarify that the provisions for electronic notification methods in Article 8.01 of the proposed C&E Association By Law No 1 dated 2021 06 11 include electronic notices in the form of electronic documents or web postings shared over electronic services (such as cmcen.ca) that are approved by the Board, and with physical delivery of notices available on request. Moved by Brian McDonnell, Seconded by Charlie Cox. There was no discussion. 24 votes made in favour. Motion carried.**

b. Resolution to approve remaining changes.

The Chair explained the reasons for making the remaining changes, going over points in a slide specific to them. The information was also made available before the meeting. **The Chair asked for a motion that the remaining changes be accepted. Motion: That the members confirm the adoption of the proposed C&E Association By Law No 1 dated 2021 06 01 as written. Moved by Brian McDonnell, Seconded by Charlie Cox.** The Chair opened the floor for discussion. Peter Scott raised an observation that there was no register of all the Members (possibly up to 58,000) of the C&E Association. The Chair and others noted that the Association had established 4 Classes of Members, one of which was a Class of Ordinary Members, that a register of individual members of this Class was not required, individual members of this Class did not need to register, and that the Association's approach was correct and complied with The CNFPC Act and Regulations. There was no further discussion. Simple majority vote required. Majority voted in favour. Motion carried.

V. Any Other Business.

The Chair noted that the current Secretary, Michel Boislard, was having serious medical problems so the Board of Directors wished him well and was looking for a new Secretary. The Board was also looking for a member to look after Line of Operations L002 in the C&E Association Business Plan.

Martin Girard noted there were regional representatives for some regions and offered to be the Regional Rep for Quebec. The Chair accepted his offer.

The Chair thanked everyone for participating in this year's AGM. A big "Thank You" to the CFSCE staff especially Lt Grant and Sgt Bergeron for coordinating access and managing all of the technical details, and to the Museum staff, Br Office personnel and our Secretary.

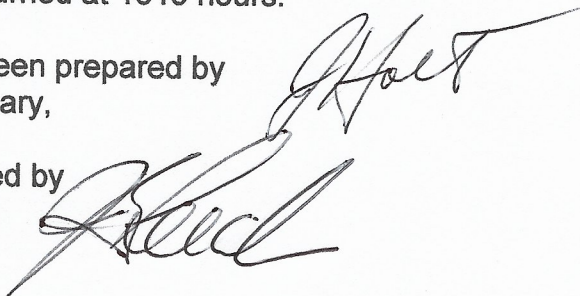
VI. Adjournment

There being no other new business or questions, the Chair asked for a motion to adjourn the meeting. Martin Girard so moved motioned, seconded by Hugh Janssen. Motion carried.

The meeting was adjourned at 1615 hours.

These minutes have been prepared by
Jeff Holt, acting Secretary,

Reviewed and approved by
John Leech, President

The block contains two handwritten signatures. The top signature is in cursive and appears to read 'Jeff Holt'. The bottom signature is also in cursive and appears to read 'John Leech'. Both signatures are written in dark ink.