



# Communications and Electronics (C&E) 2020 Branch Educational Bursary Application Form

## Applicant Instructions

1. Your completed application is to contain:
  - a. Part I: Printed and Signed;
  - b. Part II: Personal essay as per the instructions;
  - c. Part III: Two Character Reference Letters of Recommendation as per the instructions;
  - d. Letter of acceptance from the post-secondary institution you plan on or are attending; and
  - e. Supporting Documents: You are welcome to include scanned PDFs of Certificates and/or Photos of Trophies or Awards which you feel would have a positive influence on your application.
2. PDFs of all of the above are acceptable (in addition to photos of Trophies and/or Awards).
3. The application is to be **mailed** or **emailed** as follows:

**MAIL:**

Attn: Maj Blair Christie  
C&E Branch Office  
95 Craftsman Blvd  
Kingston, ON  
K7K 7B4

**EMAIL:**

blair.christie@forces.gc.ca

4. Completed applications must be received not later than 1600hrs EST, Friday, 17 July 2020 for the 2020-2021 Academic Year. See Educational Bursary Instruction for further detail.

## Part I - Form

All fields are mandatory, if not applicable insert N/A

Name of Student in Full	
Address	
Email Address	Telephone Number
From what secondary school do you expect to graduate/did you graduate?	Expected Graduation Date (mm/yyyy)
What post-secondary institution are you planning to attend or are attending?	Program of Study

Name of Parent, Guardian or Spouse	Rank	Service Number of Parent, Guardian or Spouse
If you are currently enrolled in the CAF, your Rank		Your Service Number

**I certify that, to the best of my knowledge, the above information is accurate and complete. In the event that I receive the bursary, I grant authority to the C&E Branch to publish my name and photo as the recipient of the bursary for publicity purposes.**

Signature of Applicant	Date (dd-mm-yyyy)
Signature of Parent/Guardian only if enrolled in the CAF	Date (dd-mm-yyyy)

### **Part II – Personal Essay**

5. As part of this application, you must complete a short personal essay (maximum 500 words). The essay should include details on:

- a. Family background;
- b. Academics;
- c. Extracurricular activities (volunteering, part-time jobs, sports, clubs, etc);
- d. Leadership experience; and
- e. Demonstration of financial need.

6. The essay can be in any essay format that you choose. It must be typed with 1.5 spacing and your name must appear at the top of each page.

### **Part III – Character References**

7. You must provide, with your application, two (2) Letters of Recommendation from Character References who should be:

- a. a teacher who has instructed you or is currently instructing you in your school or post-secondary institution; and/or
- b. an adult who has known you for at least two years and who is not a member of your family.

8. As an aide, you can inform the Character References to include the following information on the Letter of Recommendation as per the Educational Bursary - Reference Letter Template.

**List here the name and email address of your two Character References:**

Name	Email Address
Name	Email Address